



Surf Life Saving Sydney Inc.

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ISSUE DATE: 18th January 2010

CIRCULAR NO: 42/09-10

TO: Clubs, Secretaries, Presidents, Club Captains, Chief Training Officers	FROM: Education Manager Marissa Jank
CC: SLSS Management, BOL Management	

SUBJECT: APPLY FIRST AID COURSE MARCH 2010

As scheduled in the 2009/2010 Branch Lifesaving & Education Calendar, an invitation is extended to interested and eligible members who wish to gain this award.

This course will be a Surf Life Saving NSW course in Apply First Aid approved by WorkCover NSW (FA04151).

This course delivers the essential principals, skills and knowledge for you to manage emergency first aid situations until professional medical support is available.

When:	Saturday 6th March 2010
Time:	9.00 am to 4.00 pm
Where:	South Maroubra SLSC, Bernie Kelly Drive , South Maroubra
Cost per participant:	\$65.00 per person and this must be paid on the day to the Facilitator
Facilitator:	Endorsed Facilitator from SLS NSW
Registrations Close:	COB Thursday 11th February 2010 at Branch Office (minimum 10 – max 30)

Casual comfortable dress for classroom activities is recommended. Lunch is not provided at the course, therefore we would recommend candidates bring a snack along. Tea/Coffee will be provided

Registration process for this course :

- Participants are to advise their Club administration or Chief Training Officer of their interest to be enrolled for this course.**
- Clubs are to provide the Branch Office with their members names and email addresses before the closing date of 11th February 2010.**
- Participants will be sent a confirmation of their registration of the course with their workbook via email from SLS NSW Services after the registration closing date for this course.
- Candidates must bring \$65.00 cash or cheque to the course. Cheques are to be payable to SLS Services.

Candidate Course Preparation :

Workbook

- This activity is to be completed prior to your attendance at the practical course component. All questions must be attempted. If you have any problems please bring these to the attention of the instructor during the practical component so that a full explanation can be given. This workbook is a mandatory requirement of this first aid course. Please bring your workbook to the course with you. Only applicants who successfully complete the self-assessments in this workbook will be able to attend the face-to-face session. Please check with your course trainer for any other specific requirements.
- All other learning materials will be provided by the Facilitator at the course (this includes latest edition of First Aid book and all bandages).
- All candidates will require a pen and paper.
- All candidates are required to pay \$65.00 per person for this course on the day. Cheques payable to SLS Services.
- Meals are not provided at the course, therefore we would recommend candidates bring a snack along. Tea/Coffee will be provided.

Candidates are required prior to the commencement of the course to make yourself familiar with the following documents as they contain reference to policies that relate to you as a course participant. These documents are available from the Surf Life Saving NSW website www.surflifesaving.com.au

- SLS NSW Academy Handbook
- SLS NSW RPL Guide for applicants
- Participant Code of Conduct policy (TA 3.2)

To access these documents, select *Academy*, then *Resources*, then *Participant Resources*.

Any assistance with RPL (Recognition of Prior Learning) queries, can be discussed with the course Facilitator or alternatively refer to www.surflifesaving.com.au

You should also print a copy of the Training Enrolment Form, and bring this completed and signed with you to the course. To access this form select *Academy; Resources; Training Forms; then SLSNSW Member Training Forms* on the SLSNSW website.

Should you have any enquiries regarding the course, or have difficulty accessing the documents from the interest, please contact the Branch Office.

Marissa Jank
Education Manager