



# Surf Life Saving Sydney Inc.

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ISSUE DATE: 26<sup>th</sup> July 2010

CIRCULAR NO: 11/10-11

TO: Clubs, Secretaries, Presidents,  
Club Captains, Chief Training Officers

FROM: Education Manager  
Marissa Jank

CC: SLSS Management, BOL Management

SUBJECT: APPLY FIRST AID COURSES AUGUST & SEPTEMBER 2010

As scheduled in the SLSS Winter Education Calendar 2010, an invitation is extended to interested and eligible members who wish to gain this award. This course will be a Surf Life Saving NSW course in Apply First Aid approved by WorkCover NSW (FA04151). This course delivers the essential principals, skills and knowledge for you to manage emergency first aid situations until professional medical support is available.

The Apply First Aid is the only unit of competency now recognised by Workcover. This came into effect July 1, 2009. It replaces the senior first aid which is an industry term. All SLS members (in Surfguard) will receive the senior first aid award which has 2 units from the Public Safety Package, as well as the Apply First Aid Unit of competency from the Health Training package. The successful candidates Surfguard record will reflect the following : Apply First Aid (HLTFA301B), Provide Emergency Care (PUAEME001B), Senior First Aid (HLT).

## August 2010 – Course Details

**When:** Saturday 28<sup>th</sup> August 2010

**Time:** 9.00 am to 4.00 pm

**Where:** Tamarama SLSC, Reef Lounge  
Location of Club is Pacific Avenue, Tamarama

**Cost per participant:** \$65.00 per person and this must be paid on the day to the Facilitator

**Facilitator:** Endorsed Facilitator appointed by SLS NSW

**Registrations Close:** COB 19<sup>th</sup> August 2010 at Branch Office  
(minimum 10 – max 30)

*Casual comfortable dress for classroom activities is recommended. Lunch is not provided at the course, therefore we would recommend candidates bring a snack along.*

## September 2010 – Course Details

**When:** Saturday 18<sup>th</sup> September 2010

**Time:** 9.00 am to 4.00 pm

**Where:** Cronulla SLSC, Munro Room

**Cost per participant:** \$65.00 per person and this must be paid on the day to the Facilitator

**Facilitator:** Endorsed Facilitator appointed by SLS NSW

**Registrations Close:** COB 19<sup>th</sup> August 2010 at Branch Office  
(minimum 10 – max 30)

*Casual comfortable dress for classroom activities is recommended. Lunch is not provided at the course, therefore we would recommend candidates bring a snack along.*

## Registration process for courses :

1. **Participants are to advise their Club administration or Chief Training Officer of their interest to be enrolled for this course. Please ensure you specify which date course you wish to be enrolled for.**
2. **Clubs are to provide the Branch Office with their members names and email addresses before the closing dates as above. Please specify which course date the member is to be enrolled for.**
3. **Participants will be sent a confirmation of their registration of the course via email from SLS NSW Services after the Branch registration closing date for this course. This email will give details to access and complete the pre course workbook.**
4. **Candidates must bring \$65.00 cash or cheque to the course. Cheques are to be payable to SLS Services.**

## Candidate Course Preparation :

### Workbook

- This activity is to be completed prior to your attendance at the practical course component. All questions must be attempted. If you have any problems please bring these to the attention of the instructor during the practical component so that a full explanation can be given. This workbook is a mandatory requirement of this first aid course. Please bring your workbook to the course with you. Only applicants who successfully complete the self-assessments in this workbook will be able to attend the face-to-face session. Please check with your course trainer for any other specific requirements.
- All other learning materials will be provided by the Facilitator at the course (this includes latest edition of First Aid book and all bandages).
- All candidates will require a pen and paper.
- All candidates are required to pay \$65.00 per person for this course on the day. Cheques payable to SLS Services.
- Meals are not provided at the course, therefore we would recommend candidates bring a snack along.

Candidates are required prior to the commencement of the course to make yourself familiar with the following documents as they contain reference to policies that relate to you as a course participant.

These documents are available from the Surf Life Saving NSW website

<http://www.surflifesaving.com.au/www/463/1001127/displayarticle/1005471.html>

- SLS NSW Academy Handbook
- SLS NSW RPL Guide for applicants
- Participant Code of Conduct policy (TA 3.2)

Any assistance with RPL (Recognition of Prior Learning) queries, can be discussed with the course Facilitator at the course or alternatively refer to

<http://www.surflifesaving.com.au/www/463/1001127/displayarticle/1005471.html>

Candidates are also print a copy of the Training Enrolment Form, and bring this completed and signed with you to the course. This form can be downloaded from the SLS NSW website at the following link

<http://www.surflifesaving.com.au/www/463/1001127/displayarticle/1005471.html>

Should you have any enquiries regarding the course, or have difficulty accessing the documents from the interest, please contact the Branch Office.

**Marissa Jank**  
**Education Manager**