



IT Systems User Account Application Form

- ✓ Please print clearly.
- ✓ Please attach additional information if space is not sufficient.
- ✓ Please return completed form to Surf Life Saving Australia.

Privacy

These personal details are being collected by Surf Life Saving Australia for the purpose of registering you to use one of the National IT systems. The personal information you provide here will be disclosed to the system administrators solely for the purpose of registering you within the system, and will not be disclosed to any other third party for any reason. You have the right to access the information held about you by Surf Life Saving Australia.

Terms of Use

By applying for a login account and by logging on you are automatically agreeing to the SLSA "Privacy Policy" and "Terms of Use Policy" that are available on the SLSA website. Any misuse of data or systems will lead to disciplinary action.

Systems Available

Available IT systems include:

Surfguard

- Membership - Member management, Assessments, Patrols, Organisational Details etc
- IRD - Incident Reporting
- ABSAMP - National Beach and Hazard information

SLSA web related

- Secure Web Area - Folders defined by SLSA Business areas containing resources
- Wiki - Reporting against strategic plan (States and SLSA Only)
- SLSA Website - Surf Life Saving Australia website management (www.slsa.asn.au)

Club/Branch/Service name _____ State _____

Authorising Officer Details

First Name	_____	Last Name	_____
Position (specify)	_____		
Daytime Phone	_____	Do you verify the information below is correct?	Yes / No
Email	_____		
Signature	_____		



User 1 Details

First Name	_____	Last Name	_____
Position (specify)	_____		
Daytime Phone	_____	Email	_____
Type of Request	NEW USER / DELETE / AMEND	Please circle or highlight system and access type(s) required below	
	System (Circle)	Subsystem	Description
System or Subsystem	Surfguard Membership	All Assessments Membership Organisational Management Patrols Maintenance	Access to all areas Assessment area Person Details area Entity Details, Assets, Officers Patrol attendance and activity Maintain basic settings
	Surfguard IRD		Incident Reporting
	Surfguard ABSAMP		Beach and Hazard system
	Systems below relate to SLSA Business and the organisation		
	Secure Web Area	Business defined folders	Folders defined by SLSA
	Wiki	Strategic plan (States and SLSA only)	Report against strategic plan
	SLSA Website		Update SLSA website
			Access (Circle)
			Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access
			Read-only / Full Access
			Read-only / Full Access
			Browse / Post / Publish
			Sysops (Add text to summary screens)
			Post / Publish / Full

User 2 Details

First Name	_____	Last Name	_____
Position (specify)	_____		
Daytime Phone	_____	Email	_____
Type of Request	NEW USER / DELETE / AMEND	Please circle or highlight system and access type(s) required below	
	System (Circle)	Subsystem	Description
System or Subsystem	Surfguard Membership	All Assessments Membership Organisational Management Patrols Maintenance	Access to all areas Assessment area Person Details area Entity Details, Assets, Officers Patrol attendance and activity Maintain basic settings
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	Systems below relate to SLSA Business and the organisation		
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	Wiki	Strategic plan (States and SLSA only)	Report against strategic plan
	SLSA Website		Update SLSA website
			Access (Circle)
			Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access Read-only / Full Access
			Read-only / Full Access
			Read-only / Full Access
			Browse / Post / Publish
			Sysops (Add text to summary screens)
			Post / Publish / Full

Please return completed form by Fax, Email or Post (Details at top of page and below)

Support for Surfguard can be found at surfguardhelp@slsa.asn.au or 1300 724 006

Support for Secure web can be found at securehelp@slsa.asn.au

Support for Wiki and other web applications can be found at wiki@slsa.asn.au