

## Lifesaving Service Agreements: 2010 - 2013

**Attention:** Branch Presidents, Branch Directors of Lifesaving, Club Presidents, Club Captains, Club Secretaries, Support Staff

**Actioned By:** Branch Directors of Lifesaving, Club Presidents/Captains, Support Operations Staff

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<p><b>Summary</b></p>	<p>This circular outlines the Lifesaving Service Agreement process for SLSNSW Clubs/Services.</p> <p>It outlines the plan to set agreements for a 3-season period (2010 – 2013) so that the burden of this annual process can be reduced and that any expansion requirements can be identified now and phased in realistically over that period.</p>
<p><b>Objective</b></p>	<p>To specify the minimum lifesaving service requirements of NSW clubs and support operations for the 2010/11, 2011/12 &amp; 2012/13 lifesaving seasons.</p>
<p><b>Action</b></p>	<ol style="list-style-type: none"> <li>1. Branches have been sent the drafted 3 year agreements, including any proposed expansion over the 3 year period. Branches are to review and confirm support with SLSNSW by <b>June 15<sup>th</sup> 2010</b>.</li> <li>2. 3 year Lifesaving Service Agreements are sent directly to clubs by <b>June 18<sup>th</sup> 2010</b>.</li> <li>3. Clubs review 3 year service requirements and submit signed agreements to Branch by <b>August 2<sup>nd</sup> 2010</b>.</li> <li>4. Any special variances agreed to by clubs and branches are sent to SLSNSW by <b>August 16<sup>th</sup> 2010</b>.</li> <li>5. Branch signs lifesaving agreements and forwards to SLSNSW by <b>August 16<sup>th</sup> 2010</b>.</li> <li>6. SLSNSW Director of Lifesaving reviews and endorses agreements and sends copies back to the branch and club by <b>September 7<sup>th</sup> 2010</b>.</li> <li>7. Agreements are set for 3 year period.</li> <li>8. Annual reminders of dates/hours are released to clubs by SLSNSW each July.</li> </ol>

### Background

Over the past few months Surf Life Saving NSW and the Branch Directors of Lifesaving have been reviewing the Lifesaving Service Agreement process.

Historically the annual Lifesaving Service Agreement process poses a heavy burden on Club Captains/Presidents and Branch Directors of Lifesaving - the proposed change to set these agreements for a 3 year period aims to:

- Reduce the annual burden/workload on volunteers
- Set expansion goals (where required) with a 3-year phase in period, which clubs/branches/state can collectively work towards achieving.

## Details:

2010-13 Lifesaving Service Agreements need to be signed/endorsed by both the club and branch and are due at **SLSNSW by no later than 16<sup>th</sup> August 2010**. This timeline will ensure that all Lifesaving Service Agreements are finalised and agreed upon by all parties involved before the start of the 2010/11 patrol season (September 25<sup>th</sup>).

### SLSNSW Minimum Requirements

The Lifesaving Service Agreements set SLSNSW minimum requirements for:

- Service dates/hours
- Personnel/qualifications.

#### Note:

These can be 'added to' by both Branches and Clubs, to set minimum requirements above the State requirements.

### Service Expansion / Changes – 3 year phase in

As the process aims to set expectations for a 3-year period, it is important to reiterate the focus areas which are generating some changes – most of which are proposed to be phased-in over the 3 year period.

- Patrols covering Saturday, Sunday, Public Holidays within the patrol season (as per SLSNSW Constitution)
- Consistency of patrol hours **between Sat/Sun/PH** at a club/service
- Consistency of patrol hours **between beaches** in a local area
- Consistency of **season periods** within a branch

This consistency within branches and local areas improves public safety through more effective communication and clear public expectations of lifesaving services.

### Requests for Variances

If a club/service wishes to apply for a variance from the information stated in their 2010-13 Lifesaving Service Agreement, they will be required to submit a formal letter to their Branch Director of Lifesaving which clearly outlines the reasons why the club/service requires this variance. Branches will then be required to notify the SLSNSW Director of Lifesaving for this request of variance with the Branches recommendation by the **16<sup>th</sup> August 2010**. Annually any club/service which can no longer meet the requirements of their 2010-13 agreement can seek special variances to their agreements from the Branch and State Director of Lifesaving, where clear evidence of an issue exists, proven attempts to rectify are clear and a plan to address the issue is proposed.

Kind Regards



John Restuccia // Director of Lifesaving  
Surf Life Saving New South Wales