

STANDARD OPERATING PROCEDURE

No: 1 – 6 – 2

Title: **Gear Inspection Process**

Date: 5th September 2006



Scope This Procedure applies to all operational areas of Surf Lifesaving Sydney.

Purpose To define the procedures when an annual inspection is carried on all lifesaving equipment .

Activation **Gear Inspection Committee**
The Gear Inspection committee for each District will be made up of the District Lifesaving Supervisor, members of the BOL Gear Inspection Committee and nominees from the Board of Lifesaving made by each Club / Group in that District. This is usually 2 per Club / Group.

Each District's Gear Inspection will be Coordinated by the relevant District Lifesaving Supervisor.

Timetable

Each District Lifesaving Supervisor will liaise with the Clubs / Groups to determine the roster of Clubs and Groups and time required for the inspection at each Club / Group. All Clubs and Groups will be inspected on this weekend (including ORB Groups, RWC, SurfCom etc.) – no exceptions.

The Timetable and District Gear Inspection Committee makeup will be advised to the Director of Lifesaving by the first Tuesday in August by the relevant District Lifesaving Supervisors.

Equipment standards **Equipment and Standards**
All equipment is to be presented for inspection whether it is usable or not. No equipment is to be stored offsite and not presented at inspection.

- All equipment will be judged to be either:
P = Pass (gear is suitable for use)
F = Fair (may need some minor repair before use)
R= Re-inspect (requires re-inspection before use)
D= Discard (never to be used again)

Please refer to the inspection sheets for guidance on each type of equipment.

All equipment is to be laid out ready for inspection and not packed away or in racks. This includes first aid kits, rescue boards and Oxy-Viva's. All equipment is to be numbered.

Any registration forms or documentation for trailers, IRB's, RWC's or other vehicles is also to be shown at the inspection.

Any equipment that is marked as a Re-inspect **will need to be re-inspected by the commencement of Patrols** by the District Lifesaving Supervisor. Use of equipment marked for re-inspection or was not inspected, that is used on Patrol is a serious breach of OH&S policy and will be dealt with accordingly.

Scoring

At the completion of the Gear Inspection, Master copies of the Gear Inspection Sheets and other documentation will be returned by the District Lifesaving Supervisors to the October BOL meeting for collation.

A Gear Inspection award will be awarded this season with points for the inspection going towards the Champion Club point score.

New Equipment

New Equipment

All new equipment purchased during the year should be inspected by the District Lifesaving Supervisor prior to use.

Review

The DDOL will review this policy annually.

Change History

05/09/06 - created by MH

Attachments

SLSSNSW Gear Inspection List
