



Surf Life Saving Sydney Inc.

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ISSUE DATE: 15th June 2010		CIRCULAR NO: 62/09-10	
TO: Clubs, Club Secretaries, Presidents, Chief Training Officers, Club Captains		FROM: Education Manager Marissa Jank	
CC : SLSS & BOL Management			

SUBJECT: SPINAL MANAGEMENT AWARD COURSE – JUNE 2010

Clubs are invited to register any of its interested and eligible members for the Spinal Management Award Course, detailed below.

Course :	Spinal Management Course
Course Date :	Saturday 26th June 2010
Venue :	Maroubra Seals Club – Board Room Ground Floor Marine Parade, Maroubra Beach
Time :	10.00 am – 1.00 pm (approx)
Registrations Close :	by COB Friday 18th June 2010 Minimum 6 candidates ,Maximum 15 candidates Course will close when maximum numbers are registered if prior to closing date.
Facilitators :	Mark Doepel

Courses run by SLS Sydney will be either Nationally Recognised Qualification or a SLSA Award.

NOTE: DRESS CODE FOR ENTRY INTO MAROUBRA SEALS CLUB VENUE & POOL

- All participants are required to wear neat casual clothing and wear shoes and socks.
- No singlet tops.
- The Theory component of the course will be conducted in the Board Room of the Maroubra Seals Club, which is located on the bottom floor. The practical component will be held in the pool located in the Maroubra Seals Club. Access to male and female change rooms on pool level will be available.
- All participants will be required to wear Swimming Caps in the Maroubra Seals Club pool at this course. If participants do not have a cap on the day, these can be purchased at reception at the Seals Club on the day.

Course Purpose

The aim of the course is to provide participants with the skills and knowledge to manage injured casualties with suspected spinal injuries in an aquatic environment and in emergency situations.

Course Entry requirements - Pre-requisites

Candidates must be minimum of :

- Participants must be 16 years of age on date of assessment
- Participants must hold one of the following units of competency :
PUAEME001B – Provide Emergency Care
- Participants must meet one of the following SLSA requirements :
Hold a current SLSA Bronze Medallion/Certificate II in Public Safety (Aquatic Rescue)
Hold a current Senior First Aid Certificate (SPR component must have been updated in the last 12 months)

Course Content

- Factors and methods of moving a casualty
- The possible causes of spinal injuries
- Signs and symptoms of a patient with suspected spinal injuries
- The principles of immobilisation for spinal injuries
- Management of head and spinal injuries
- Demonstrate the management of head and spinal injuries
- Detail the precautions necessary for the transportation of casualties with suspected spinal injuries

Learning Activity:

Students will be required to complete the questions contained within the learners guide as part of the underpinning knowledge as well as well as participate in a combination of demonstration and simulation activities.

The simulation and demonstration activities will relate directly to the following key aspects of this unit

- Cervical Collars
- Preparing and responding to a suspected spinal injury/rescue
- Participating in assessing the rescue scene
- Suspected Spinal injury management techniques
- Spinal Boards, Head Blocks and Support equipment

Course Duration

Course duration will be approximately 3 - 4 hours and consists of a theory, practical and scenario exercises. The practical exercises will be in the water.

Registration Process : (as per SLSS SOP 2-2-1 SLSA Advanced Awards Procedures)

1. Those members who are interested in attending the course should advise their Club Chief Training Officer or Club Administrator. (Members should not register direct with the Branch Office). The Club Chief Training Officer/Club Captain should also be proactive in selecting candidates to attend this course.
2. Clubs are to enter interested members into Surfguard (before the closing date) by creating an Assessment Request for the course/date – this will ensure that eligible members with the appropriate pre-requisites are selected for the course. Do not submit the request at this stage.
3. Once the club has created an Assessment Request in Surfguard with eligible members, the Club is required to email the names and total number of candidates from their Club to the Branch Office awards@surflifesavingsydney.com.au
If the registration is after the close date or if the course is full the Branch Office will advise the club of the situation.

4. Once the Branch Office confirms that your members names/numbers have been accepted, the Club then clicks **submit** in Surfguard for the assessment request.
5. The Club should send the course circular to registered candidates so that they have details of the course and its requirements.

Candidate Course Preparation :

- All learning materials will be provided by the facilitator at the course.
- All candidates will require a pen and paper.
- Dinner or lunch is not provided at the course, therefore we would recommend candidates bring a snack along.
- Please note that this course does require lifting and water participation so please bring your swimming costume, a towel etc

Prior to the commencement of the course, please ensure that you make yourself familiar with the following documents as they contain reference to policies that relate to you as a course participant. These documents are available from the Surf Life Saving NSW website www.surflifesaving.com.au

- SLSNSW Academy Handbook
- SLSNSW RPL Guide for Applicants
- Participant Code of Conduct policy (TA3.2)

To access these documents, select *Training & Education*, then *Member Training*, then *Participant Resources*.

You should also print a copy of the Training Enrolment Form, and bring this completed and signed form with you to the course. To access this form select *Training & Education; Member Training; Participant Resources*, then *SLSNSW Training Enrolment Form*.

It is our aim to cater for the special needs of all our participants. If you feel you have additional learning needs or may require extra assistance, please speak with your course Facilitator before the first day of your course or at your induction session.

Should you have any enquiries regarding the course, or have difficulty accessing the documents from the interest, please contact the Branch Office.

Marissa Jank
EDUCATION MANAGER