



Surf Life Saving Sydney Inc.

Established October 1907
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ISSUE DATE: 21st June 2010

CIRCULAR NO: 01/10-11

**TO: Club Captains, Support Operations,
Clubs, Club Secretaries, Club Presidents**

**FROM: Director of Lifesaving
David Jenkins**

CC: SLSS & BOL Management

SUBJECT: 3 Year Lifesaving Service Agreements 2010 – 13 & Special Variances

All

As per SLS NSW Circular No. 3169 released June 2010, Clubs and Services will be receiving their 3 Year Lifesaving Service Agreements direct from SLS NSW from June 18th 2010.

Reviewing of Lifesaving Service Agreements has taken place by SLSS NSW and the SLSS Directors of Lifesaving. Historically the annual Lifesaving Service Agreement process has posed a heavy burden on Club Captains/Presidents and Branch Directors of Lifesaving – the change to set these agreements for a 3 year period aims to :

- Reduce the annual burden/workload on volunteers.
- Set expansion goals (where required) with a 3 year phase in period, which Clubs/Branch/State can collectively work towards achieving.

As per SLSNSW Standard Operating Procedures No. LS 4.3 and the Patrol Service Agreement, Clubs are invited to apply for any variations to the minimum requirements relating to Patrol strengths, hours and equipment which are detailed in your Club's/Service 2010-2011 Lifesaving Service Agreement.

SLSS minimum requirements for season 2010/2011 are as follows:

SLSS Patrol Hours

Patrols commence Saturday 25th September 2010 and finish on Monday 25th April 2011.

Patrol times for Saturdays, Sundays and Public Holidays

25/09/10 to 24/10/10	9am to 4pm
30/10/10 to 27/03/11	9am to 6pm
02/04/11 to 25/04/11	9am to 4 pm

Clubs /Service Agreements details the Clubs Minimum Patrol Times (refer to section 6 of the individual agreement).

SLSS Patrol Strengths

All patrols shall have a minimum strength of 5 Bronze/Cert II Medallion qualified Patrol members, including 1 SMBBM, 1 current ARC/ART, 1 current IRBD, 1 current IRBC.

For those Clubs applying to reduce patrol strengths, the minimum at ANY time is 3 BM/Cert II Holders with ARC/ART and IRBD amongst the three.

Patrol Equipment

The following minimum equipment is required on patrol at all times:

Patrol Equipment	SLS Clubs
Communication Equipment	
Patrol Flags on 3.6m poles	2
Swimming Prohibited Sign/Flag on 3.6m pole	1
Surf Craft Prohibited Signs/Flags on 3.6m poles	2
Surf Rescue Craft Training Signs	2
SLSA Signal Flags	2
Shark Flag	1
Loud Hailer	1
Whistle	1
Telephone	1
Hand Held Radio	2
Shark Bell/alarm	1
Rescue Equipment	
IRB Hull	1
IRB Motor	2
Rescue Tube	1
Rescue Board	1
Rescue Vehicles (ATV etc)	Opt
Flippers	1
Medical Equipment	
Air Bag Resuscitator	1
Spare Oxygen Cylinders	2
Portable First Aid Kit	1
Personal Patrol Packs (Bum Bags)	5
First Aid Room	1
Spinal Board and Blanket	1
Stiff Neck Collars	1 set
Defibrillator	1
General	
Patrol Uniforms	1 each
Patrol Shelter	1
Portable Patrol Shelter	1

Note: All gear and equipment to be in accordance with SLSA specifications. Where Flags etc. are provided by other authorities, they will not be required as part of the minimum equipment.

Applying for a variation

Clubs that wish to apply for a variation to ANY of the three minimum standards (dates / times, numbers or equipment) must do so **in writing to the SLSS Director of Lifesaving by Thursday 8th July 2010**. This will allow for the Branch to discuss each variation and give the Clubs time to prepare rosters and other information for members.

Variation Process

All variations to 3 year Lifesaving Service Agreements **MUST** be detailed on Club letterhead and using the attached form. Applications must contain all relevant information relating to the reasons for the variation such as:

- Rescue statistics
- Start or end of Patrol crowd numbers
- Letters of support from local authorities
- Any other information in support of your variation

Please note that the granting of a patrol variation is fixed for the 3 year Agreement. Annually any Club/Service which can no longer meet the requirements of their 2010-13 agreement can seek special variances to their agreements from the Branch and State Director of Lifesaving, All variation applications will be discussed and the decision based upon the information provided by the Club / Group seeking the variance. Please use the form attached.

Any questions or discussions are to be directed to the Director of Lifesaving, David Jenkins Ph. 0416 187 146 and/or Deputy Director of Lifesaving, Brent Armitage Ph. 0438 119 199 or email awards@surflifesavingsydney.com.au

Clubs can appeal a decision to the SLSS Director of Lifesaving in writing who will follow the SLSNSW appeals process.

NOTE: All applications for a variance of any of the minimum standards are required at Branch Office by Thursday 8th July 2010 and NO late applications will be considered.

SLSS Timetable for 3 Year Lifesaving Service Agreements & Variances

- **SLS NSW to send 3 year Lifesaving Agreements direct to all Clubs and Services from 18th June 2010.**
- **Clubs and Services to review and apply for any variation to Branch by Thursday 8th July 2010.**
- **All Clubs and Services are to have returned their signed 3 year agreements to Branch Office by 2nd August 2010.**
- **Any special variances agreed to by Clubs and Branch are to be sent to SLS NSW by 16th August 2010.**
- **Branch to forward all signed Lifesaving Agreements to SLS NSW by 16th August 2010.**
- **SLSNSW Director of Lifesaving reviews and endorses agreements and sends copies back to the Branch and Club by 7th September 2010.**



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Application for Patrol Variance

Season: **3 Year 2010 to 2013**

Club/Support Operation _____

Name of Person Applying: _____

Contact Details

Patrol Hours Variance

Patrol Hours Variance		
PERIOD OF DATES WHERE HOURS TO BE ALTERED	REVISED HOURS	REASON FOR ALTERATION

Please note supporting evidence or attach a document detailing reasons for variance.

Patrol Strengths

TRADITIONAL PATROL STRENGTHS		
DATES WHERE STRENGTHS TO BE ALTERED	REVISED STRENGTHS	REASON FOR ALTERATION

Please note supporting evidence or attach a document detailing reasons for variance.

Patrol Equipment

PATROL EQUIPMENT	
ITEM/S OF EQUIPMENT TO BE DELETED OR HAVE MINIMUM NUMBER(S) ALTERED	REASON FOR ALTERATION

Please note supporting evidence or attach a document detailing reasons for variance.

OFFICE USE

RECEIVED

BY

ACTION _____

END OF DOCUMENT